

# Patient Information Sheet

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home #: \_\_\_\_\_ Work #: \_\_\_\_\_

Cell #: \_\_\_\_\_ Fax #: \_\_\_\_\_

DOB (MM/DD/YYYY): \_\_\_\_\_ SS #: \_\_\_\_\_

Sex:  Male  Female  Unknown      Marital Status:  Single  Married  Widowed  Divorced  Other

Race:  American Indian or Alaskan Native  Asian  Black  Caucasian  Pacific Islander  Other  Declined

Ethnicity:  Hispanic  Non-Hispanic  Declined      Primary Language:  English  Spanish  Other

Pharmacy Name/Address: \_\_\_\_\_ Phone: \_\_\_\_\_

## Emergency Contact Information:

Name: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Patient Employment Information:**  Full Time  Part Time  Student

Employer Name/Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

## RESPONSIBLE PARTY INFORMATION:

Billing Information:  Same As Patient or  If different please fill out the following information.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

DOB (MM/DD/YYYY): \_\_\_\_\_ Sex:  Male  Female SS #: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

**Responsible Party Employment Information:**  Full Time  Part Time  Student

Employer Name/Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

## Patient's or Authorized Person's Signature:

I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits or other medical benefits to be assigned to \_\_\_\_\_ (Physician Name) for procedures and/or services render.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to Patient

**NEW PATIENT HISTORY**

**Patient Name:** \_\_\_\_\_ **DOB:** \_\_\_\_\_ **Sex:** \_\_\_M \_\_\_ F

**PREGNANCY AND BIRTH HISTORY**

Birth weight: \_\_\_pounds \_\_\_ounces

Birth length: \_\_\_\_\_inches

Term: \_\_\_\_\_ weeks

Delivery: \_\_\_Vaginal \_\_\_C-section

Any birth defect: \_\_\_No \_\_\_Yes, \_\_\_\_\_

History of maternal complications during delivery/pregnancy: \_\_\_No \_\_\_Yes, \_\_\_\_\_

Mother: Age at time of birth: \_\_\_\_\_

Number of Pregnancies: \_\_\_\_\_

Number of Children: \_\_\_\_\_

Hospital: \_\_\_\_\_

**PEDIATRIC PAST MEDICAL HISTORY:**

\_\_\_No Active Major Problems

Cancer: \_\_\_\_\_

\_\_\_Autism

\_\_\_ADD/ADHD

\_\_\_Anemia

\_\_\_Anorexia

\_\_\_Anxiety

\_\_\_Asthma

\_\_\_Behavior Problems

\_\_\_Blood disease

\_\_\_Bone Problems

\_\_\_Bronchitis, chronic

\_\_\_Bulimia

\_\_\_Cerebral Palsy

\_\_\_Chronic Cough

\_\_\_Cleft palate

\_\_\_Constipation, chronic

\_\_\_Depression

\_\_\_Diabetes Mellitus

\_\_\_Diarrhea, chronic

\_\_\_Down's Syndrome

\_\_\_Injury/Injuries

\_\_\_Ear infection, recurrent

\_\_\_Epilepsy

\_\_\_Feeding Problems

\_\_\_Hearing Problems

\_\_\_Heart Murmur

\_\_\_Heart Problems, other

\_\_\_Mononucleosis

\_\_\_Obesity

\_\_\_Pneumonia

\_\_\_Problems Developing

\_\_\_RSV

\_\_\_Rotavirus

\_\_\_Seizures

\_\_\_Skin Rash

\_\_\_Sore Throat

\_\_\_Spina Bifida

\_\_\_Tonsillitis, chronic

\_\_\_Undescended testis

\_\_\_Urinary Tract Infections

\_\_\_Vision Problems

Describe: \_\_\_\_\_

Allergies to Medications? \_\_\_\_\_

List of Current Medications? \_\_\_\_\_

Period started at age: \_\_\_years old

Sexually active? \_\_\_Yes \_\_\_No

STD: \_\_\_No \_\_\_Yes, \_\_\_\_\_

Pregnancies: \_\_\_No \_\_\_Yes, \_\_\_\_\_

Past Hospitalizations/Past Surgeries (List Date/Reason/Procedure) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Childhood Disease(s): None Chicken Pox Measles Mumps Polio Rheumatic Fever  
Scarlet Fever Typhoid Fever Whooping Cough

Other Major/Chronic Problems: \_\_\_\_\_

**SOCIAL HISTORY:**

Who all lives in home with child? \_\_\_\_\_

Is this child in daycare? No Yes

Are there pets in the home? No Yes, Cat(s) Dog(s) Other(s) \_\_\_\_\_

Current grade if in school: N/A grade

Any problems at school? No Yes, \_\_\_\_\_

Is this child involved in sports activities? No Yes, \_\_\_\_\_

Special skills or hobbies? No Yes, \_\_\_\_\_

Does he/she get along with other children? No Yes, \_\_\_\_\_

Any other information of note? No Yes, \_\_\_\_\_

Any smokers in the home? No Yes, \_\_\_\_\_

**FAMILY HISTORY:**  No Significant Family History  Unknown

Mother: Height \_\_\_\_\_

Father: Height \_\_\_\_\_

Arthritis/Gout: mother father grandmother grandfather sibling

Asthma/Hay Fever/Emphysema/Bronchitis: mother father grandmother grandfather sibling

Birth Defects: mother father grandmother grandfather sibling

Blood Clots: mother father grandmother grandfather sibling

Bone Disorders: mother father grandmother grandfather sibling

Cancer: \_\_\_\_\_ mother father grandmother grandfather sibling

Chemical Dependency: mother father grandmother grandfather sibling

Degenerative Disc Disease: mother father grandmother grandfather sibling

Diabetes: mother father grandmother grandfather sibling

Glaucoma: mother father grandmother grandfather sibling

Hearing Loss: mother father grandmother grandfather sibling

Heart Disease/Stroke: mother father grandmother grandfather sibling

High Blood Pressure: mother father grandmother grandfather sibling

High Cholesterol: mother father grandmother grandfather sibling

Kidney Disease: mother father grandmother grandfather sibling

Liver Disease: mother father grandmother grandfather sibling

Psychiatric/Emotional Problems: mother father grandmother grandfather sibling

Seizures/Epilepsy: mother father grandmother grandfather sibling

Sickle Cell Anemia: mother father grandmother grandfather sibling

Thyroid Disorders: mother father grandmother grandfather sibling

Tuberculosis: mother father grandmother grandfather sibling

Other: \_\_\_\_\_ mother father grandmother grandfather sibling

**AUTHORIZATION AND RELEASE OF MEDICAL INFORMATION**

I hereby authorize you to release any information, including diagnosis, labs and records of any treatment or examination rendered to me or my child, during the period of such care, to third party payers and/or other health care practitioners. I authorize and request my insurance company to pay insurance benefits, otherwise payable to me directly, to the physician. I understand that my carrier may pay less than the actual amount charged by the provider and may not pay for non covered services. I agree to be responsible and pay those described unpaid fees on my behalf or my dependents. Should I not pay these amounts in full and my account is turned over to an outside agency for collection, I understand I will be responsible for all cost of collections and attorney fees.

Signature of Patient/Guarantor: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORIZATION TO RELEASE INFORMATION**

I authorize release of information (including facsimile transmission) relative to my medical records and/or lab results to my referring physician, \_\_\_\_\_, my spouse, \_\_\_\_\_, and the following names only, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTICE OF PRIVACY ACKNOWLEDGEMENT**

We keep a record of all healthcare services we provide to you. You may ask to see and receive a copy of those records at any time. Any errors you discover on said records, you may request for corrections to be made. If it is found to be in fact an error, corrections to those records will be made.

We will not disclose your records to others unless you direct us to do so or unless the law authorizes or compels us to do so. You may see your record or get more information about it by contacting our Privacy Office Administrator. Our Notice of Privacy describes in more detail how your health information may be used and disclosed and how you access your information.

By your signature below, you acknowledge receipt of this Notice of Privacy Practices.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Consent to Treat**

I, \_\_\_\_\_ do hereby authorize River's Edge Pediatrics to treat my child \_\_\_\_\_. In the event of my inability to bring my child in to the office myself, I give the following person(s) permission to bring my child in for treatment. Additionally, the person listed below will also have access to my child's medical information. I give River's Edge Pediatrics permission to discuss medical information with person(s) listed below.

\_\_\_\_\_  
Name and Relationship

\_\_\_\_\_  
Name and Relationship

The treatment received in the office would include, but not limited to: Treatment of symptoms, Necessary laboratory or radiographs, and immunizations as required.

\_\_\_\_\_  
Parent or Legal Guardian

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20

## **NOTICE OF PRIVACY PRACTICES FOR PROTECTED HEALTH INFORMATION**

THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED OR DISCLOSED, AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

**Effective Date: August 12, 2013**

If you consent, the provider is permitted by federal privacy laws to make uses and disclosures of your health information for purpose of treatment, payment and health care operations. Protected health information is the information we create and obtain in providing our service to you. Such information may include documenting your symptoms, examination, test results, diagnosis, treatment and applying for future care or treatment. It also includes billing documents for those services.

### **Examples of the uses of your health information for treatment are:**

- An employee of the provider's office obtains treatment information about you and records it in a health record.
- During the course of your treatment, the provider determines that he/she will need to consult with another specialist in the area. He/She will share the information with such specialists and obtain his/her input.

### **An example of use of your health information for payment purpose:**

- We submit a request for payment to your insurance company. The insurance company requests information from us regarding services rendered. We will provide that information to them about you and the care you receive.
- We verify an insurance coverage prior to your first appointment and obtain prior authorization and pre-certification when required to do so by your policy coverage.

### **An example of using this information for health care operations:**

- The state licensing authority wants to review records to assure that we have acted consistent with state laws regarding your care. In doing so, it wants to take sampling, which includes review of your chart. At the licensing authority's request, we will provide it with a copy of your chart.

### **Your health information rights:**

The health record and billing records we maintain are the physical property of this office. The information in it, however, belongs to you.

### **You have the right to:**

- Request a restriction on certain uses and disclosures of your protected health information. By delivering the request in writing to our office, we are required to grant the request.
- Obtain a paper copy of the Notice of Privacy Practices for Protected Health Information by making a request at our office.
- Request that you be allowed to inspect and receive a copy of your health record and billing record. You may exercise this right by delivering the request in writing to our office.
- Appeal a denial of access to your protected health information except in certain circumstances.
- Request that your health care record be amended or correct incomplete or incorrect information by delivering a written request to our office.
- File a statement of disagreement if your amendment is denied, and require that the request for amendment and any denial be attached in our office. The accounting will not include internal uses of information for treatment, payment or operations, disclosures made to you and made at your request.
- Request that communication of your health information be made by alternative means or at the alternative location by delivering the request in writing to our office.
- Revoke any authorizations that you made previously to use or disclose information except to the extent information or action has already been taken by delivering a written revocation to our office.

**You have the right to review the Notice before signing the consent authorizing use and disclosure of your protected health information.**